



Prototype projects Ltd
 Unit 1 Greenfield
 Royston
 Hertfordshire
 SG8 5HN
 Tel: 01763 249760
 Fax: 01763 249382
 E-mail: sales@prototypeprojects.com
 Web: www.prototypeprojects.com

Accounts Payable

Dear Sir / Madam,

Ref: Application for Credit Account

Thank you for your interest in our company and your request to do business with us, to enable us to open an account we do require an application form to be completed.

Our trading terms are:

Minimum order value £100

Payment Terms:

30 Days from date of our invoice

Late payment can incur interest charges which are currently 8% above Bank of England Base Rate.

Late payment will mean your account facility being withdrawn.

We do not accept any terms outside of ours and stress if you order from us you are confirming that you accept our payment terms in full.

For the first project we will require payment at order placement either by Credit card or BACS.

If this is acceptable to you then please complete the following:

Company Trading Name	
Address	
Post Code	
Tel:	
Fax:	
VAT:	
Company Registration:	
Directors:	
Bankers Name & Address	
Sort Code:	
Account No:	
Monthly Credit request:	

Payments to be made to:

Bank	HSBC
Account Name	Prototype Projects Ltd
Sort Code:	40-23-32
Account No:	31202952



Prototype projects Ltd
 Unit 1 Greenfield
 Royston
 Hertfordshire
 SG8 5HN
 Tel: 01763 249760
 Fax: 01763 249382
 E-mail: sales@prototypeprojects.com
 Web: www.prototypeprojects.com

Trade References

1st Trade reference

Company Name	
Address	
Contact	
Tel:	
E-mail:	
Average Monthly Spend	

2nd Trade reference

Company Name	
Address	
Contact	
Tel:	
E-mail:	
Average Monthly Spend	

3rd Trade reference

Company Name	
Address	
Contact	
Tel:	
E-mail:	
Average Monthly Spend	

By completing this application form you are agreeing to our standard trading terms and conditions with out exception.

Authorised signatory 1: Print Name:..... Position:..... Signature:..... Date:.....	Authorised signatory 2: Print Name:..... Position:..... Signature:..... Date:.....
---	---

Thank you for applying to open an account with us, we hope to have a long and effective working relationship.